

Job add for Shelter Social Worker

Role	Shelter Social worker
Team	Operations
Reports to	Shelter Team Leader
Location	Athens, Greece
Employee type	Part time – 20 hours/week

1. Main purpose of the job

- a. To coordinate professional social casework for 7 young refugee children in Faros shelter

2. Duties and responsibilities:

- a. Responsible for case management of 7 minors in shelter, and for coordinating external assistance in relation to school enrolment, medical support and asylum application and other NGOs.
- b. Responsible for comprehensive assessment of 7 young minors in the shelter
- c. Responsible for contact to other shelters as well as to make referrals
- d. Updating database for minors and updating their profiles
- e. Supporting the enrolling of an individual action plan for the afore-mentioned shelter minors within the working group psychologist-educator-social worker
- f. Responsible for social work day-to-day tasks
- g. Collaborate and support shelter psychologist in her/his tasks and main social worker
- h. Collaborate and support shelter lawyer in his tasks
- i. Coordination of translators in relation to cover translation for social work
- j. Responsible for contact with the Greek authorities and other organizations in relation to social work
- k. Consult the psychologist, main social worker and the shelter team leader in the decision of
- l. Respond to emergencies with the support of the shelter team leader and other relevant team members

3. Qualifications:

- a. Trained social worker
- b. Experience working with refugee youth and/or with disadvantaged groups.

4. Personal qualities:

- a. Able to work well within a team with diverse professional backgrounds
- b. Able to work efficient and team oriented during crisis situations
- c. High level of flexibility
- d. Committed to work towards common goals
- e. Sees the well-being of others, whether it be beneficiaries or colleagues

5. Working hours: To be discussed with the candidate

Closing date: 18 December 2019. Send you CV and letter of motivation to jobs@faros.org.gr
Please notice that any resume should be sent stating in the title the position (shelter social worker) for which the candidate is applying. Also please pay especial notice to the Qualification and the Personal qualities section.