

Social Worker (Shelter)

1. Main purpose of the job:

To provide care and coordinate professional social casework for 10 young refugee children in Faros shelter.

2. Duties and responsibilities:

- a. Responsible for case management of 10 minors in shelter, and for coordinating external assistance in relation to school enrolment, medical support and asylum application and other NGOs.
- b. Responsible for comprehensive assessment of 10 young minors in the shelter.
- c. Responsible for contact to other shelters as well as to make referrals.
- d. Updating database for minors and updating their profiles.
- e. Supporting the enrolling of an individual action plan for shelter minors within the working group psychologist-educator-social worker.
- f. Responsible for social work day-to-day tasks.
- g. Collaborate and support shelter psychologist in her/his tasks and main social worker.
- h. Collaborate and support shelter lawyer in his tasks.
- i. Coordination of translators in relation to cover translation for social work.
- j. Responsible for contact with the Greek authorities and other organizations in relation to social work.
- k. Consult the psychologist, main social worker and the shelter team leader in the decision making.
- l. Respond to emergencies with the support of the shelter team leader and other relevant team members.

3. Qualifications:

- a. Trained Social Worker
- b. Experience working with refugee youth and/or with disadvantaged groups.
- c. Experiences in comprehensive analysis and guidance for vulnerable youth.

4. Personal qualities:

- a. Team player and thrives working within a team with diverse professional backgrounds
- b. Able to work efficient and team oriented during crisis situations



- c. Empathic and holding strong listening skills
- d. Proactive and enthusiastic
- e. Able to receive feedback and guidance
- f. Working team oriented towards a common goal that sees the well-being of others, whether it be shelter minors or staff
- g. High level of flexibility

5. Working hours:

Total Hours: 20h/week

Specifics to be discussed with the candidate.

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Please notice that any resume should be sent stating in the title the position (**Shelter Social Worker**) for which the candidate is applying. Send your resume to jobs@faros.org before 09/4/2023